Locating Your PIC

K-12 school district employee PIC
- Your PIC can be accessed by logging into your account in the MOECS system at www.michigan.gov/MOECS and clicking on Manage Demographics. If you have never been in MOECS before, create a MOECS account by following the directions:
    1. Click on "Create New Login Name/Password" in the MOECS Login box.
    2. Create your login following the directions in MEIS – also make sure to learn the MEIS Account ID it assigns you (the number starting with an "A").
    3. Go back to the MOECS login page and log in with your new Login Name and Password assigned through MEIS.
    4. Answer all the questions through the initial creation pages, and fill in all required fields and Save.
    5. Your PIC will be pulled into your MOECS account and located on your Manage Demographics page, just below your email. If it does not appear there within a couple days, please contact the SCECH Administrator at SCECH@michigan.gov .

If your PIC is not in your SCR account and you are an MDE certified educator or a K-12 school district employee:
1. Log into your MOECS Account at www.michigan.gov/moecs
2. Access the Manage Demographics page through the left hand menu list
3. Locate your PIC above your Education History
4. Log into your SCR account at www.getmipd.com
5. Answer the question at the top of the page "Yes", regardless if you have any of the listed certificates or licenses, and the PIC box will appear.
6. Enter your PIC in the box that will appear.
7. Click on "Save and Continue" at the bottom of the page.
8. All SCECHs from your SCR account will import into your MOECS account within 2-3 business days.

The Secure Central Registry (SCR) (www.getmipd.com) help desk - 517-327-5925

The Michigan Online Educator Certification System (MOECS) (www.michigan.gov/moecs) help desk - 517-373-3310